

## MEMORANDUM

TO: Community Leaders

From: Salvatore M. Sirabella  
Director, Governor's Office of Public Liaison

Date: December 14, 2009

RE: PennDOT Summer 2010 Seasonal Positions

As in years past, the PennDOT will be hiring college students and a limited number of non-students statewide for summer employment as seasonal workers.

To qualify, student candidates must be 18 years of age and be enrolled in college for the fall semester of ~~2009~~<sup>2010</sup>. Non-student candidates are not subject to this requirement.

The positions are fulltime and will pay \$11.32 per hour. These positions last the duration of the summer and commence as early as April 1, 2009. These employees typically augment regular maintenance crews on maintenance projects throughout each county.

It is important to note that there are no positions available in Bucks, Chester, Delaware, Montgomery or Philadelphia counties.

**Please have candidates apply online – [www.employment.pa.gov](http://www.employment.pa.gov) and please DO NOT send us a candidates resume and/or Personal Data Sheet. Candidates should apply for the "student summer employment" category once they access the website.**

The program numbers will in most cases remain the same as last year, thus it is very critical that each member send us a list of recommended candidates that is prioritized and ranked. This will ensure effective processing of each candidate. Applicants who have not completed the online application as referenced above cannot be referred. Also note, PennDOT is mandated to conduct reference checks for all applicants.

All applicants must apply by the close of business on Friday, **January 22nd, 2010** and list of the candidate rankings by **Tuesday, February 8<sup>th</sup>, 2010**. This deadline is and will remain firm.

Thank you for your continued cooperation.